The Journal of Nursing Research

Online Submission and Review System

I. Editorial Policy

The Editor of *The Journal of Nursing Research (JNR)* welcomes manuscripts on topics that are relevant and of interest to current nursing research in the realms of nursing practice, theory and philosophy. Manuscripts will be considered for publication on the understanding that they are original, meta-analysis research, review articles, or brief reports that have not been published previously and are not under consideration elsewhere. Authors must give a letter of consent stating exclusive submission to *The Journal of Nursing Research*.

All research conducted on human subjects must be approved by either an Institutional Review Board (IRB) or Community Review Board (CRB) and list approval number in the manuscript.

Duplicated or piecemeal publication is not allowed in accordance with the *Publication Manual of the American Psychological Association* (APA), 6th edition, 2009. If authors have previously published an article or have a manuscript that has been accepted for publication that is related or similar to the current submission, it is strongly recommended that the authors cite the article/manuscript in the current submission. All submitted manuscripts will be comparison checked against external databases. The editorial board reserves the right to reject submissions that do not pass this check.

II. General Guidelines

Manuscript submissions will be accepted only via the website: http://www.editorialmanager.com/jnr/.

First-time users: Please click on the Register button from the menu above and enter all requested information. After completing and submitting your registration, you will receive an e-mail with your user name and password. *Note:* If you previously received a user ID and password from us or are a repeat user, please do not register again, and log in using your previously established account information. One registration is valid for multiple statuses (i.e., as author, reviewer, or editor). If you experience any problems, please contact:

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Publication Ethics:

For the publications, we follow the guidelines of COPE- The Committee on Publication Ethics. (http://publicationethics.org/)

Format of Manuscript:

All manuscripts should be formatted double-spaced with one-inch margins for A4 paper. Preferred font is Times New Roman, 12 pt. All pages should be numbered consecutively, starting at the beginning of the article immediately after the abstract page.

For reporting guidelines of relevant research designs, please see the guidelines:

Observational cohort, case control and cross sectional studies

For observational cohort, case control and cross sectional studies, we suggest authors should follow the guideline STROBE (http://www.equator-network.org/reporting-guidelines/strobe/).

Quasi-experimental/non-randomized evaluations

For quasi-experimental/non-randomized evaluations studies, we suggest authors should follow the guideline TREND (http://www.cdc.gov/trendstatement/).

Randomized/quasi- randomized controlled trial

For randomized/quasi- randomized controlled trial studies, we suggest authors should follow the guide line such as CONSORT (http://www.equator-network.org/reporting-guidelines/consort/).

Systematic Review and Meta-Analyses

For systematic Review and Meta-Analyses, we suggest authors should follow the guide line such as PRISMA (http://www.equator-network.org/reporting-guidelines/prisma/).

Systematic Review of Observational Studies

For systematic Review of Observational Studies, we suggest authors should follow the guide line such as MOOSE (http://www.equator-network.org/reporting-guidelines/meta-analysis-of-observational-studies-in-epidemiology-a-proposal-for-reporting-meta-analysis-of-observational-studies-in-epidemiology-moose-group/).

III. Manuscript Structure

Title Page: Authors should provide manuscript titles and author information in title page. Author information should include: author name(s), credentials, institution(s) and country(ies), as well as correspondence name; address; telephone, cell phone and fax numbers; and e-mail address. List title as "Topic/question: design/type of paper" and include population or care setting studied.

Abstract: Abstract should be around 300 words in length and not more than 400 words. Abstracts should be divided into paragraphs with the following headings: Background, Purpose, Methods, Results, and Conclusions / Implications for Practice. Abstract content should be substantively the same. Up to five key words should be provided.

Headings: The manuscript should be organized under headings such as Introduction, Methods, Results and Discussion.

Tables and Figures: Upload each table and figure to Editorial Manager as its own distinct file. Image files may be saved as TIFF, PDF, Word doc, PPT, or EPS file and should be created at a resolution adequate (or slightly more than adequate) to provide a clear print copy in the journal. Diagrams, drawings, graphs, and other line art must be in vector format or saved at a resolution >1200 dpi. Images created using MS Office should be converted to a high-resolution PDF (You may submit the original MS Office document(s) if you are unfamiliar with how to create PDF files). Photographs, radiographs and other halftone images must be saved at resolutions >300 dpi. Photographs and radiographs with text must be saved as postscript documents at resolutions >600 dpi. Remember to number figures (i.e., Figure 1, Figure 2, etc.) in the order in which they are discussed. Upload figures in proper sequence to the Editorial Manager website, and number figures consecutively in the Description box during upload. Please reference the following website to learn more about publication requirements related to digital artwork: http://links.lww.com/ES/A42

Acknowledgments: Acknowledgments should be brief and limited to key contributors.

Conflicts of interest: Authors must state all possible conflicts of interest in the manuscript, including financial, consultant, institutional and other relationships that might lead to bias or a conflict of interest. If there is no conflict of interest, this should also be explicitly stated as none declared. All sources of funding should be acknowledged in the manuscript. All relevant conflicts of interest and sources of funding should be included on the title page of the manuscript with the heading "Conflicts of Interest and Source of Funding:" For example:

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In addition, each author must complete and submit the journal's copyright transfer agreement, which includes a section on the disclosure of potential conflicts of interest based on the recommendations of the International Committee of Medical Journal Editors, "Uniform Requirements for Manuscripts Submitted to Biomedical Journals" (www.icmje.org/update.html).

A copy of the form is made available to the submitting author within the Editorial Manager submission process. Co-authors will automatically receive an Email with instructions on completing the form upon submission.

References and Style: Articles referred to in the manuscript should be fully cited, with references to articles dated within the last five years preferred. References, photographs, tables and all other details of style must conform to the *Publication Manual of the American Psychological Association* (APA), 6th edition, 2009, which indicates that the "doi" should be included at the end of each reference, if applicable. No more than three references should be used to support a single idea. The number of references should not exceed 30 citations for original articles and 50 citations for meta-analysis articles. The APA format system uses names and years in the text, and literature sources are arranged in alphabetical order in the reference list by the surname of the first author. If a cited reference is in languages other than English, the addendum should be placed at the end of the reference. For example: "(Original work published in Chinese)".

IV. Types of Submissions

Original Research: Original research is a manuscript that presents novel nursing-relevant studies not yet addressed in previous reports. Original research should be no more than 4,500 words (double-spaced), excluding abstract, tables, figures, and reference list. Tables and figures together should be kept to fewer than 5. References should not exceed 30 citations for original articles and 50 citations for meta-analysis articles.

Review Articles: Review articles clearly define a problem, evaluate previous published materials, and suggest further steps for problem solving. Divide the text into headings such as Introduction, Aim, Methods, Results, and Discussion. Review articles should be no more than 4,500 words (double-spaced), excluding abstract, tables, figures, and reference list. Tables and figures together should be kept to fewer than 5. References should not exceed 50 citations.

Brief Reports: Brief reports feature limited, critical studies; cutting edge ideas; well-done pilot studies; or studies with limited samples but important results. It should include a succinct abstract (up to 200 words); a body divided into the following sections: Introduction, Methods, Results, Discussion, Summary/ Implications for Practice; and no more than 15 references. Brief reports may be up to a maximum 1,500 words in length (a maximum of 2 tables and/or figures in total), not including the abstract.

V. Review

During the double-blind peer review process, the author may amend the manuscript no more than twice. Revised manuscripts should be resubmitted within two months. If a revised manuscript is not received by the editor of the *JNR* within the two-month period, the author will be considered as having abandoned his / her submission. After completion of peer review, the author may make no further substantive amendments to the manuscript. After a manuscript is accepted, it will be checked for proper spelling and grammar by *JNR*'s consultant. The cost of such shall be borne by the *JNR* up to a maximum NT$2,400 per article. Any excess shall be payable by the author. The author may apply for a certificate of publication from the *JNR* after the manuscript is accepted and approved for publication by the chief editor. After a manuscript is accepted for publication, no further amendments may be made by any author.

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It is the author's responsibility to check the accuracy of material appearing in proofs. Each proof should be returned within three days. Amendments made during proofreading should not substantively change the original content of the article.

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