

# 《國立臺灣博物館學刊》投稿須知

- 一、國立臺灣博物館（以下簡稱本館）出版之「國立臺灣博物館學刊」（以下簡稱本刊）為提供博物館專業人員及博物館學界探討知識及實務經驗分享之論壇，凡人類學、歷史學、地球科學、動物學、植物學、文化資產及博物館專業（包含蒐藏、研究、展示、教育、管理與行銷）等領域，具原創性且未在其他刊物發表之研究性論文或實務報導之文章，未曾在其他刊物或媒體公開發表者皆歡迎投稿。
- 二、出刊頻率與收稿：
  - （一）本刊於每年三月、六月、九月以及十二月出刊，一年出版四期。除「專題」文章須依截稿期限收稿之外，其餘包括研究論文（Research Article）、研究紀要（Research Notes）、博物館誌（Museography）、書評（Book Review）等，則全年收稿並隨到隨審。
  - （二）凡投稿本刊之人類學、歷史學、地球科學、動物學、植物學、文化資產及博物館專業等學術論著超過十萬字之文稿，則以「專題論著」刊登。
- 三、投稿須知：
  - （一）投稿者須填寫本刊提供之「投稿者基本資料表」，填妥後併文稿以 E-mail 寄交本刊信箱：jtmeditor@ntm.gov.tw。
  - （二）專題與研究論文之稿件，文長以不超過2萬5千字為原則，其他稿件以不超過1萬字為原則。來稿請註明投稿類別，各類稿件之本文可選擇以中文或英文撰寫，中文稿需附英文摘要，英文稿附中文摘要，圖表說明須中英文對照。
  - （三）來稿請以word檔儲存，勿做任何排版；稿件格式依序為：1.標題、摘要及關鍵詞（均含中、英文；字數以不超過500字為原則；關鍵詞以不超過5個為原則），2.本文（內文中不可出現作者姓名），3.誌謝，4.參考文獻。內文中可於頁底加上註腳。
- 四、審稿辦法：本刊之審查為雙向匿名審查，包括預審、初審及複審等階段。
  - （一）預審：本刊編輯部就來稿做初步篩選，凡符合本刊之性質、形式要件（包括字數、格式、體例等）者，即由編輯部交付審查。不符合者則送編輯諮詢委員確認後，逕予退稿。
  - （二）初審：
    - 1.預審通過之文章由投稿者、編輯部及諮詢委員共同推薦，聘請兩位審稿者以雙向匿名方式進行初審。
    - 2.初審意見分為四類：(1)無須修正即可發表；(2)應按初審意見加以修正，修改後直接接受；(3)應按初審意見加以修正，修改後須再審查；(4)退還原作者。
  - （三）複審：
    - 1.凡審稿者建議「修改後必須再經審查」之文稿，由本刊去函請作者修改，作者於兩星期內修改完畢，將修改後之文章連同「修改說明」或「答辯說明」寄回本刊，由本刊交原審稿者審查。本刊則於複審意見寄回後，根據審查意見決定採用與否。

2.複審意見分為四類：(1)複審通過，可刊登；(2)應按複審意見再作修正，修改後直接接受；(3)應按複審意見再作修正，修改後須再審查；(4)退還原作者。

#### 五、審查作業原則及編輯權責：

- (一) 編輯部依審稿者之審稿品質，建立審稿者資料庫，作為推薦審稿者之依據，以確保審稿品質，提昇學術刊物水準。
- (二) 審稿者名單由投稿者、編輯部及諮詢委員推薦適合之專業審稿者，並斟酌考量投稿者與審稿者間之利害關係（如論文指導關係等），進行迴避。
- (三) 不論審稿中或審稿後，編輯諮詢委員會及編務人員對於投稿者與審稿者之資料負保密之責。
- (四) 本刊對來稿有修改及編輯權。為統一格式，來稿請務必參照本刊相關規定，內文格式（含標題、引文、圖表、附註、參考文獻）不符合者一律退回修正。

六、參考文獻：內文中的引文，請隨文註記，如（Macdonald, 2006）、（Hein, 2000: 53-54）、（王嵩山, 2015）等，並將引用文獻完整列於文末，引用網路資料者，則以註腳方式隨頁加註。參考文獻之排列，如本文為中文則中文在前、英文在後；如本文為英文則英文在前、中文在後；中文文獻依第一作者姓氏首字之筆劃排序，英文則依第一作者姓氏之字母排序。

稿件文獻撰寫格式參考如下：

#### (一) 期刊論文

格式：

作者/年份/篇名/期刊名/卷（期）/頁碼實例：

王嵩山，2006。博物館蒐藏的政治與詩意，博物館學季刊，20(2): 5-6。

Phillips, Ruth B., 2005. Re-placing Object: Historical Practices for the Second Museum Age. *The Canadian Historical Review* 86 (1): 83-110.

#### (二) 書籍

格式：

作者/年份/書名/頁碼/版次/出版地/出版者實例：

王嵩山，2015。博物館、思想與社會行動，頁：90-94。臺北：遠足文化。

Hein, Hilde S., 2000, *The Museum in Transition: A Philosophical Perspective*, pp. 1-14  
Washington: Smithsonian Institution Press.

#### (三) 編輯書籍

格式：

作者/年份/篇或章名/主編/出版年/書名/頁碼/出版地/出版者實例：

黃應貴，2004。導論：物與物質文化。黃應貴主編，物與物質文化，頁：1-25。臺北：中央研究院。

Appadurai, A., 1986. Introduction, In: Appadurai, Arjun (ed.), *The Social Life of Thing: Commodities in Culture Perspective*, pp.3–63. Cambridge: Cambridge University Press.

- 七、作者須知：作者須保證文稿內容之全部或部分未曾在其他刊物出版，亦無一稿多投、違反學術倫理或侵犯他人著作權之情事，否則願負全責。但於研討會發表之文章，經不同形式重新整理者，則不在此限。文稿採用他人文字或圖片，請作者先取得對方同意；如係譯稿，請附原文並附書面之翻譯許可證明；若發生侵害第三人權益情事，概由作者負責。文稿所有列名之作者，皆須填具本刊提出之「著作授權書」，同意本刊依《圖書館法》無償提供予國家圖書館「臺灣期刊論文索引系統」使用，並同意可於本館網站及華藝線上圖書館網站上刊登。
- 八、來稿請用掛號寄「100臺北市中正區館前路71號5樓，《國立臺灣博物館學刊》編輯部」收，或以電子郵件（[jtmeditor@ntm.gov.tw](mailto:jtmeditor@ntm.gov.tw)）寄送稿件即可。稿件經審查通過刊出時，將致贈作者抽印本30份，加印之費用由作者負擔。
- 九、檢索服務：本刊自第58卷第1期以後各期可全文檢索，請至下列網站查詢：本館官網／出版文創／出版品／期刊／國立臺灣博物館學刊；或至華藝線上圖書館網站查詢。

## **“Journal of the National Taiwan Museum”**

### Information for Contributor(s)

- I. “Journal of the National Taiwan Museum” (hereinafter referred to as the Journal), published by the National Taiwan Museum (hereinafter referred to as the NTM), provides a forum for the discussion of knowledge and practical experience among museum professionals and scholars in the fields of anthropology, history, earth science, zoology, botany, cultural heritage and museum profession (including collection, research, exhibition, education, management and marketing). Submissions of original research papers or practice reports that have not been published or accepted for publishing by other journals or media are welcome.
- II. Issue and Submission:
  - (I) The Journal publishes 4 issues every year in March, June, September, and December. Except for “Special Feature” articles, which must be submitted by the deadline, other works such as Research Article, Research Notes, Museography, Book Review, etc. may be submitted at any time and will be reviewed immediately once received.
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1. The articles passed by Preliminary Review will enter Initial Review through a double-blind process with two reviewers invited by the author, the Editorial Department and the Advisory Board.

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1. For the manuscript commented by reviewers as "reviewed again after revision," the Journal will request the author to revise it in writing. The author will complete the revision within two weeks and send it back with "revision notes" or "reply" for review by the original reviewers. After the Secondary Review result is received, the Journal will decide to accept it or not based on the review comments.

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VI. References: For citations in the text, please note the text, such as (Macdonald, 2006), (Hein, 2000: 53-54), (王嵩山, 2015), etc., and list the cited references completely at the end of the text. For citing web information, add footnotes by the page. The order of references is: if the article is Chinese, then Chinese is first, and then English; if it is English, then English is first, and then Chinese. References should be arranged by the first author's last name alphabetically (English) or by the order of strokes (Chinese).

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Example :

王嵩山, 2006。博物館蒐藏的政治與詩意, 博物館學季刊, 20 (2): 5-6。

Phillips, Ruth B., 2005. Re-placing Object: Historical Practices for the Second Museum Age. *The Canadian Historical Review* 86 (1): 83-110.

### (II) Books

Format :

Author / Year / Title / Page Number / Edition / Place of Publication / Publisher

Example :

王嵩山, 2015。博物館、思想與社會行動, 頁: 90-94。臺北: 遠足文化。

Hein, Hilde S., 2000, *The Museum in Transition: A Philosophical Perspective*, pp.1-14 Washington: Smithsonian Institution Press.

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黃應貴，2004。導論：物與物質文化。黃應貴主編，物與物質文化，頁：1-25。臺北：中央研究院。

Appadurai, A., 1986. Introduction, In: Appadurai, Arjun (ed.), *The Social Life of Thing: Commodities in Culture Perspective*, pp.3-63. Cambridge: Cambridge University Press.

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