

Information for Authors

I. Submission of Papers

Authors are required to submit their original manuscript, including tables and figures, electronically through the on-line submission system (<http://www.ipress.tw/J0053>). For the most updated information about *Journal of Quality (JOQ)*, please refer to the Chinese Society for Quality (CSQ) URL: <http://www.csq.org.tw>. We will also allow hard copies under very rare circumstances.

Submission of a manuscript should imply that it has not been previously published anywhere or been under consideration for publication elsewhere. It also implies that if accepted the paper will not be published elsewhere in the same form, in English or in any other languages, without the permission of the Editor-in-Chief and the Publishers.

II. Manuscript Preparation

1. **General:** Manuscripts should be typed, single-column, double-spaced, pages numbered, on A4 format papers. A cover letter, mentioning the paper title, the name(s) and affiliation(s) of the author(s), and the purpose of the submission, should accompany with the manuscript. The corresponding author should be identified (include a telephone number and e-mail address where possible).
2. **Text:** Manuscript should be typed in the following order: Title, Authors, Affiliations, Abstract (about 150 words), Keywords (three to five), Main Text, Acknowledgments, and References, but not the names of the authors. Authors should consult a recent issue for desired style. The abstract should summarize the purpose, scope, principal results, and conclusions and should not contain literature citations. Manuscript should be no more than 8,000 words including references and appendices. **Since the journal is refereed double-blinded, acknowledgments should be given in the final accepted version of the paper.**
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4. Please refer to the information for authors on the journal website for correct format and style.

III. Final Submission

Once the paper is accepted, the author(s) are required to prepare the final paper in MS WORD format strictly following the *JOQ* writing style and then send the paper as an e-mail attachment to Production Editor. If not possible, the electronic file of the paper stored in CD should be sent to Production Editor by a regular postal mail. Editors reserve the right to adjust style to certain standards of uniformity. The final manuscript should accompany with all authors' affiliations including the authors' full names, titles, and organizations/departments. Besides, the corresponding author's postal mailing address

and email address should be included. Before the manuscript is finalized, publication will be suspended until the final manuscript is prepared according to the above format requirements. Since 2022, the publication charge to the corresponding author is NTD\$5,000/USD\$210 per paper when the manuscript has been accepted.

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