



# ***USER GUIDES***



# 1 Getting started

The website for airiti Library is <https://www.airitilibrary.com>, which includes the following database content:

- Chinese and foreign-language electronic journals and conference proceedings: Includes 2,000+ Taiwan and international academic journals and conference proceedings.
- Chinese theses and dissertations: Includes 60+ theses from various universities and colleges.
- Electronic journals, conference proceedings, and theses from China: Includes 8,300+ academic journals from China, and theses from key universities in China.

The screenshot shows the airiti Library website interface. At the top, there is a navigation bar with the airiti Library logo and a '登入' (Login) button. A search bar is prominently displayed in the center, with a dropdown menu showing search options: '資訊', '精確檢索: 資訊', '模糊檢索: 資訊', '資訊不對稱', '資訊安全', and '查詢出版品: 資訊'. Below the search bar, there are four main navigation icons: '出版品瀏覽' (Publications Browse), '會員中心' (Member Center), '幫助' (Help), and '授權華藝' (Airiti Authorization). Each icon has a corresponding sub-label: '期刊' (Journals), '帳號設定' (Account Settings), '常見問題' (FAQ), and '期刊授權' (Journal Authorization).

## 1 Accessing as a library user

- **Automatic authentication for library access by IP:** If you are connected to the institution's network or have established a remote connection in advance, the system will automatically recognize your IP location and authenticate your download permissions.
- **Manual Authentication for library access:** You can also manually establish a remote connection on the website. The system will guide users through the connection process or provide instructions on how to establish a remote connection for institutions.

## 2 Logging in as a personal member (airiti account)

- The login button for phones and tablets is located in the side menu.
- After logging in, you can use personalized services such as following journals, saving articles, and records.
- You can purchase articles by either topping up points or credit card.

## 3 Starting a search

- Initiate an article search using optional exact or fuzzy matching methods.
- The system will provide up to two keyword suggestions.
- Choose to search for publications to find specific journals or other publications.
- Click below the query box [進階查詢](#) to access the Advanced Search page.

## 4 Quick access to features



## 2 Create an airiti account

- An airiti account created on airiti Library can be used for various academic products by airiti.
- This includes  iRead eBooks ,  Airiti Reader apps, and  SYMSKAN services.
- After signing up or logging in, you can access a range of personalized services on airiti Library.



### 登入個人會員

帳號

輸入email或ID

下一步 >

[忘記帳號?](#)

[註冊新帳號](#)

快速登入



1 — 2 — 3



### 建立airiti帳號

主要電子郵件地址

輸入主要電子郵件地址

密碼

輸入密碼

密碼

再次輸入密碼

備援電子郵件地址

輸入備援電子郵件地址

我同意 [Airiti 條款](#)

確認送出

[返回登入](#)

[註冊幫助](#)

### 1 Log in/Sign up as a personal member (airiti account)

- **Enter your email or ID:** Registered users can begin the process directly.
- **Create an airiti account:** If you have not signed up yet, please click here to create one.

### 2 Log in/Sign up via social account

- Login buttons for phones and tablets are located in the side menu.
- After logging in, you can use personalized services such as following journals, saving articles, and records.
- You can also top up points or purchase articles by credit card.

### 3 Provide complete information for Sign-up

- Please use a valid email as your account.
- After submitting your information, check your email to receive the verification message and complete the process.



# 3 Browse – Publication

- You can filter the journals, conference proceedings, and departments you want to browse based on the publication type, discipline, and journal index.

The screenshot shows the airiti Library website interface. On the left, there are several filter sections: '編輯篩選條件' (Edit Filter Conditions) with buttons for '期刊' (Journal), '會議論文集' (Conference Proceedings), '學位論文' (Thesis), and '故宮期刊' (National Palace Journal); '查詢出版品' (Search Publications) with a search bar; '學科分類' (Discipline Classification) with dropdowns for '人文學 (3)' (Humanities) and '圖書資訊學 (3)' (Library and Information Science); '期刊指標' (Journal Index) with a dropdown for 'TSSCI (3)'; and '地區' (Region) with a dropdown for '選擇地區'. A '重置全部' (Reset All) button is at the bottom of the filters. The main content area shows '3 筆結果, 第 1-3 筆' (3 results, items 1-3). The first result is '教育資料與圖書館學 / Journal of Educational Media & Library Sciences' with a cover image and 'TSSCI,ACI,Scopus' listed below. The second result is '圖書資訊學刊 / Journal of Library and Information Studies' with a cover image and 'CSSCI-南大,TSSCI,ACI,Scopus,ESCI' listed below. The third result is '圖書資訊學研究 / Journal of Library and Information Science Research' with a cover image and 'OpenAccess' and 'TSSCI,ACI' listed below. A '學位授予單位' (Degree Granting Unit) section is highlighted with a blue dashed box, showing a list of departments under '國立臺灣大學' (National Taiwan University): 人類學系, 人類學研究所, 土木工程學研究所, 工程科學及海洋工程學研究所, 中國文學系, 中國文學研究所, 化學工程學研究所, 日本語文學研究所, and 台灣文學研究所.

1 Choose the publication type and switch the publications list.

2 Based on the type, provide search and filtering methods

- Journals:** Search, discipline, journal index, region
- Conference proceedings:** Search, discipline, region
- Theses:** Search, College, discipline
- To clear all criteria, you can click **Reset All**

3 Publications list (Journals, Conference proceedings)

- Displays the cover, primary title, and alternative title.
- If it is an open-access publication, the **OpenAccess** label will be displayed.
- If it is a journal indexed in a database, the index name will be displayed.

4 Colleges list

- Displays the college names as titles.
- Each entry represents a unit within the colleges (departments, institutes, programs, etc.).



# 3 Browse - Journal information

- All users can freely browse journal information, articles for all volumes and issues, and popular articles.

Ex-position  
國立臺灣大學外國語文學系, 正常發行

五年影響係數 | 0.000

0.000  
2021 年

學門	領域排序
外文	24

數據由ACI學術引用文獻資料庫提供

關於

目前無簡介內容

出版資訊

- ISSN : 2663-032X
- DOI : 10.6153/EXP
- 出版單位 : 國立臺灣大學外國語文學系, 台灣
- 收錄起始 : 40期 20181201
- 學科分類
- 人文學 > 語言學
- 人文學 > 外國文學
- 期刊索引 : THCI, ACI
- 刊類 : 半年刊, 正常發行

常用連結

- 投稿資訊
- 訂閱資訊
- 版權頁

期刊沿革

- NTU Studies in Language and Literature (2007/06 - 2018/06)
- 2018/12 《NTU Studies in Language and Literature》刊名沿革《Ex-position》

## 1 Journal title, cover, publisher, and publishing status

五年影響係數 | 0.000

- You can view the five-year impact factor of the journals indexed in ACI for reference.
- Follow journals: Please log in to your personal account first; after following, you can choose to receive notifications when new volumes and issues become available.

## 2 Journal information, all volumes and issues, and popular articles

- Click on 'All issues' to view articles from all volumes and issues of the journal.
- Click on 'Most popular' to view the most downloaded/top cited articles.

## 3 Search in the publication

- After entering your search query, begin searching for articles within this journal that match the query.

## 4 About the Publication and Publishing Information

- Showing introduction, ISSN, DOI, disciplines, frequency, and other details.

## 5 Quick links and Journal history

- Providing links for iPress, submission or purchasing guideline, copyright page, and more.
- Tracing the journal's background and history for a comprehensive understanding.



# 3 Browse - Journal information

- All users can freely browse journal information, articles for all volumes and issues, and popular articles.

The screenshot shows the journal's main page. At the top left is the journal logo 'Ex-position' and its title. Below it, the publisher '國立臺灣大學外國語文學系, 正常發行' is listed. A '五年影響係數' (5-year impact factor) of 0.000 is displayed. A table shows the journal's classification: '學門' (Discipline) as '外文' (Foreign Language) and '領域排序' (Field Ranking) as 24. A '2021年' (2021) button is visible. A search bar at the bottom contains the text '在此出版品中查詢'. Below the main content, there are navigation tabs for '出版品資訊', '所有卷期', and '熱門文章'. A '選擇卷期' (Select Volume/Issue) section is highlighted with a dashed orange box, showing a dropdown for the year '2020' and a dropdown for the issue '2020 : 44期 (2020/12)'. Below this, a '選擇全部' (Select All) button and a '已選擇0筆' (0 items selected) indicator are shown. A specific article is highlighted with a dashed green box, titled 'Dis-encapsulation: Object-Oriented Programming and the Phenomenology of Experience' by Anthony Curtis Adler. The article details include the journal name, volume, issue, and page numbers. A '全文下載' (Full Text Download) button is located at the bottom right of the article preview.

## 1 All issues tab - Select year and issue

出版品資訊 所有卷期 熱門文章

- Choose the year first, and the volumes and issues published in that year will be displayed.
- You can also select a specific volume and issue from the issues menu without choosing a year.

## 2 All issues tab - Batch operations

出版品資訊 所有卷期 熱門文章

- Batch operations:** Select all articles on a single page for citation or saving.

## 3 All issues tab - Article Listings in Volumes and Issues

出版品資訊 所有卷期 熱門文章

- Brief description:** article type labels, title, authors, volume, issue, page numbers, and abstract sections.

## 4 Most popular tab

出版品資訊 所有卷期 熱門文章

### 高被引文獻

備註：2023 / 1 / 1 - 2023 / 6 / 30，在ACI學術引用文獻資料庫中被引用最多次的文章

## 5 Most popular tab

出版品資訊 所有卷期 熱門文章

### 最多人下載

備註：2021/07/01 - 2021/12/31，被下載最多次的文章



# 3 Browse – Article details

- Authorized users can directly download the fulltext.
- While unauthorized users can view the details for free or log in to the airiti account for paid downloads.

The screenshot shows an article details page with several key elements highlighted by dashed boxes:

- Top Menu:** A search box labeled "篇名與作者" and a "全文下載" button.
- Article Information:** A red dashed box highlights the journal type "期刊", the title "資訊安全風險管理與電腦緊急應變發展研究探討", the English title "Information Security Crisis Response by Using Computer Risk Management", the author "吳嘉龍(C. L. Wu)", and the journal details "《危機管理學刊》 12卷2期 (201509) Pp. 47-56".
- Bottom Menu:** A green dashed box highlights the DOI link "https://doi.org/10.6459/JCM.201509\_12(2).0005", buttons for "引用", "分享", "收藏", and another "全文下載" button.

## 1 Top Menu of the details

- Select items in the menu to navigate to specific sections of the details.
- Download the file or search for the fulltext at any time from the top.

## 2 Article title, authors, and journal information

- Primary and Parallel article titles
- Author links for exploring the author's other works
- For theses, the name of the advising professor is provided
- Journal information can link to the list of articles in a specific volume and issue.

## 3 'Download' and other buttons

- 'Download' button: Provides a download of the fulltext file.
- 'Find the fulltext' button: Allows external link for the fulltext file.
- Other buttons include 'Unauthorized' and 'Not available.'



### 3 Browse – Article details

- Authorized users can directly download the fulltext.
- While unauthorized users can view the details for free or log in to the airiti account for paid downloads.

The screenshot shows a user interface for article details. At the top, there is a search bar containing the text '篇名與作者' and a dark blue button with a download icon and the text '全文下載'. Below the search bar is a dropdown menu that is open, displaying a list of options. The options are: '篇名與作者', '內文查詢命中', '摘要與關鍵字', '並列摘要與關鍵字', '參考文獻', '被引用紀錄', '延伸閱讀', and '國際替代計量'. Three blue callout boxes labeled 'a', 'b', and 'c' are overlaid on the left side of the dropdown menu. Callout 'a' points to '內文查詢命中', callout 'b' points to '參考文獻', and callout 'c' points to '國際替代計量'.

### 4 Abstract, keywords, references, and other sections

- a** • (Library users limited) Use Fulltext search feature to see search matches.
- b** • References: Provides DOI or airiti Library links for each reference, and an option to search on Google Scholar.
  - Cited by: Displays which articles have cited the article.
  - Read-around : Recommends articles related to the subject.
- c** • Presents alternative metrics data provided by PlumX, examining the impact of articles from five major perspectives.



# 4 Search – Advanced search

- Utilize advanced search to create more detailed and precise search strategies with high flexibility.

首頁 ▶ 進階查詢

## 進階查詢

## 查詢小幫手

### 精準查詢

將片語以雙引號標示，限制只查詢完全符合的結果。  
例："五四運動"，查詢結果將不包含五四新文化運動。

### 布林邏輯

您可以使用布林邏輯符號(AND、OR、NOT)來組合不同的關鍵字，用以擴大或縮小查詢範圍的。

### AND

使用AND或空格連接不同條件，查詢同時包含多個關鍵詞的文獻。  
例：貓 AND 狗，查詢結果返還同時包含貓和狗的文獻。

### OR

使用OR連接不同條件，查詢包含至少其中一個關鍵詞的文獻。  
例：貓 OR 狗，查詢結果返還包含貓的文獻、包含狗的文獻、及同時包含貓和狗的文獻。

### NOT

使用NOT查詢不包含特定關鍵詞的文獻。  
例：貓 NOT 狗，查詢結果返還包含貓、但不包含狗的文獻。

## 1 Advanced search

- Choose specific fields and input search terms.
- You can also manually edit condition expressions.

## 2 Search Genie

- Provides explanations on how to use search symbols and Boolean logic.
- Use these symbols to create more complex search conditions.

Advanced search_search fields	code
all fields	[ALL]
article title	[TI]
keywords	[KW]
abstract	[AB]
article title+keywords+abstract	[ALL3]
name of publication	[PN]
author	[AU]
advising professor	[AV]
DOI number	[DOI]
name of department	[CL]
fulltext	[FT]



# 4 Search – Refine results

- View the search results, use sorting and filtering to refine the results on the current page.

The screenshot displays the airiti Library search results page for the query '資訊安全'. The interface includes a search bar at the top with the query '資訊安全' and buttons for '通用查詢' and '查詢歷史'. On the left, there are filter sections: '篩選器' (Sort by '相關程度較高', 10 items per page), '資料範圍' (Limit to '限定館藏 (7,689)'), '限定條件' (Limit to '全文文獻 (7,055)'), '文章類型' (Article types: '期刊論文 (4,142)', '故宮期刊 (3)', '會議論文 (348)', '學位論文 (3,196)'), and '出版日期'. The main results area shows two articles: '論資訊安全' by 劉文鈞 (Wen-Chun Liu) and '資訊安全人人有責' by 吳素環. The '關鍵字推薦' (Keyword suggestions) section at the bottom offers synonyms (同義詞) like '訊息', '信息', 'information' and related terms (相關詞) like '訊息', '數據', '獲取', '資料'.

1 Search terms or query expressions are displayed in the search box.

2 Sorting and Filtering of Search Results:

- Adjust the sorting and number of results per page.
- Simultaneously view different types of articles, limit results to 'Library collection only' or 'Fulltext available', and apply various other filters.
- Select multiple filtering criteria at once to obtain results that intersect across types and fields.

3 Batch operations, and analysis:

- Batch operations: Select all articles on a single page for citation or saving.
- Analysis (available to library users only): Provides advanced analysis for the results of this query.

4 Brief description of articles

- Brief description: Includes article type labels, title, authors, volume/issue and page numbers, abstract or fulltext search paragraphs, and download buttons.

5 Related searches (for one term in Search)

- When using one term in Search, the system will suggest synonyms and related words for articles.



# 5 Personalized services – Personal center

- After sign-up, you can start utilizing personalized services on airiti Library, manage your personal information, and access your usage history.



## 1 How to Access Personalized Services?

- (PC only)** Click on your profile picture at the top of the page and select the link.
- Click on the quick links under 'Personal center' on the homepage.
- On the side menu, click the '≡' icon to expand and use the features.

2 You can also access the page of personal center by clicking 'Personal center' on the side menu.



# 5 Personalized services – Personal center

- After sign-up, you can start utilizing personalized services on airiti Library, manage your personal information, and access your usage history.



Header area of the personal center showing a user profile with a circular avatar, the text "您好! user@mail.com", and two bullet points: "剩餘儲值點數 10,000" and "剩餘紅利點數 10,000". A "登出" (Logout) button is on the right. Below the profile are two buttons: "點數紀錄" (Points Record) and "儲值點數" (Points Balance).



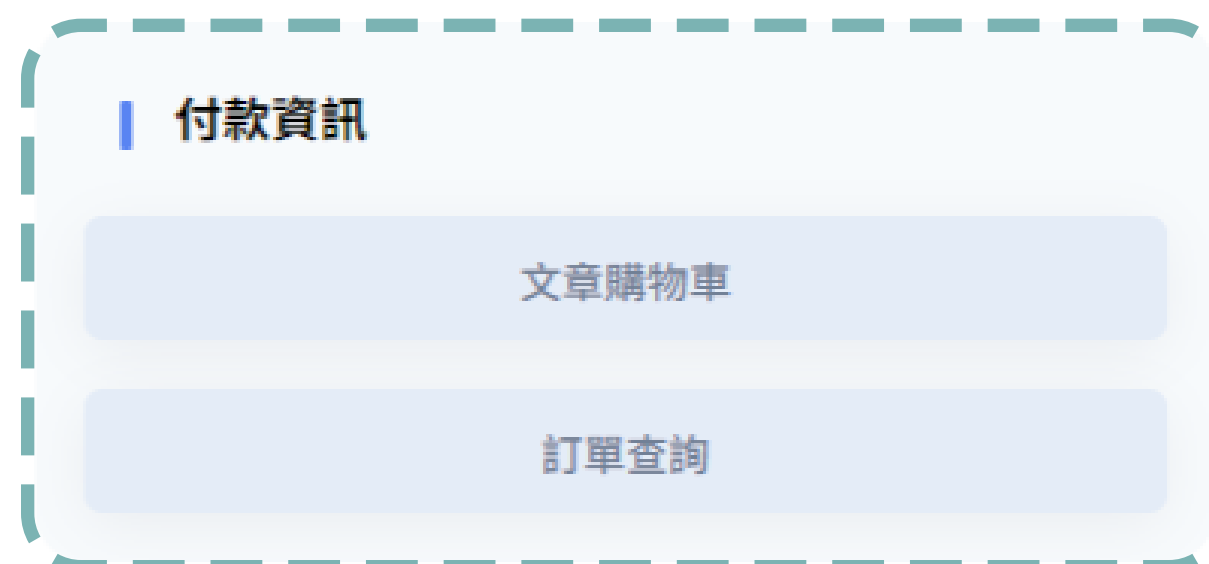
Account Information section with a red dashed border. It includes three buttons: "帳號設定" (Account Settings), "連結第三方帳號" (Connect Third-Party Account), and "Email通知" (Email Notification).



My Library section with a green dashed border. It includes three buttons: "期刊追蹤清單" (Journal Tracking List), "文章收藏清單" (Article Favorites List), and "關鍵字文章推薦" (Keyword Article Recommendations).



History section with a blue dashed border. It includes two buttons: "查詢歷史" (Search History) and "下載紀錄" (Download Record).



Payment Information section with a teal dashed border. It includes two buttons: "文章購物車" (Article Shopping Cart) and "訂單查詢" (Order Inquiry).

## 1 Points

- **Remaining points (1 point = 1 NTD):** Displays the remaining points in your account.
- **Top-up records:** View the validity period of points and your usage history.
- **Top-up:** Purchase points for payment and use in downloading articles.

## 2 Account

- **Manage profile:** Update your password, set up a recovery email, and manage other account details.
- **Connect social account:** Connect your Google or Facebook accounts.
- **Manage notification:** Choose which system emails you want to receive.

## 3 Library

- **Your journal alert:** Journals and conference proceedings you are following are here.
- **Your article lists:** Manage your saved articles with labels.
- **Your keywords:** Input keywords, and the system will recommend articles to you.

## 4 History

- **Your searches:** Save your search history and set up search alerts.
- **Your downloads:** Display your download records with your library or personal identity.

## 5 Payment

- **Your cart:** If you are not a library user and haven't topped up your airiti account in advance, you can add articles to your cart and make payments with a credit card or deduct points from your account balance.
- **Order history:** View the orders related to the purchase of points or articles in this section.



# 6 Personalized service – Top-up

- Non-library users can pay with their airiti account to download fulltext files.
- You can enjoy a convenient and fast experience by topping up and deducting points for downloads along with reward points!

**儲值點數**

- 剩餘儲值點數 0 點
- 剩餘紅利點數 0 點
- 點數紀錄

1 2 3 4

300 點 線上點數儲值卡	NTD\$ 300	加贈紅利點數 20 點	- 0 +
500 點 線上點數儲值卡	NTD\$ 500	加贈紅利點數 40 點	- 0 +
1000 點 線上點數儲值卡	NTD\$ 1000	加贈紅利點數 120 點	- 0 +
2000 點 線上點數儲值卡	NTD\$ 2000	加贈紅利點數 300 點	- 0 +
5000 點 線上點數儲值卡	NTD\$ 5000	加贈紅利點數 900 點	- 0 +

購買儲值點數： 0 點

加贈紅利點數： 0 點

付款金額： NTD\$ 0

下一步 選擇付款方式

**1** Check your account balance and go to Top-up records to review validity and usage history.

**2** Select the quantity of points to top up (1 point = 1 NTD).

**3** Confirm your order, reward points, payment total, and click next step.

**4** In the step 2, choose your payment method and receipt (Donate receipt, Printed invoice)

VISA Mastercard JCB

國內/海外信用卡

ATM 轉帳

郵局劃撥

(銀聯卡別不適用) 3D 驗證  
【完成線上刷卡付費後，點數自動加值】

【匯款後，二至三小時內由系統自動加值點數】

【劃撥後，三個工作天（不含六、日及例假日）之內點數自動加值】

說明 說明

- **Credit card:** Fill in credit card information for payment.
- **ATM transfer (Points will be topped up to your account in 2-3 hours after a transfer):** Follow the website instructions and use an ATM or Hua Nan Commercial Bank eATM for the transfer.
- **Postal remittance (Points will be topped up to your account in 3 workdays after a postal remittance):** Follow the website instructions and remittance details, visit the post office, and fill out the 'Postal Giro Deposit Slip' for in-person remittance.
- **Receipt options include donate receipt and printed invoice.**

捐贈發票

紙本發票

**5** Confirm your order and complete the payment in the following step 3 and 4.



\*Reminder: After a successful purchase, you can download the fulltext files in the step 4 in Your cart or on the Order history page.

\*You can download the fulltext an unlimited number of times at no additional cost within 24 hours from the initial download.

- Non-library users can pay with their airiti account to download fulltext files.
- Add the article you want to download to your cart and make the purchase by credit card or points deduction.

### 文章購物車

1 — 2 — 3 — 4

1. 介述李恩涵著《八十憶往：家國與近代外交史學》 點數: 12 點

2. 介述李恩涵著《八十憶往：家國與近代外交史學》 點數: 12 點

3. 介述李恩涵著《八十憶往：家國與近代外交史學》 點數: 12 點

所需點數: 36 點

付款金額: NTD\$ 36

提醒您:

下一步 選擇付款方式

## 1 Articles in the cart

- **If you are not a library user and haven't topped up your airiti account in advance**, you can add articles to your cart.

## 2 Confirm the points needed and payment total, then click 'Next step.'

## 3 In the step 2, choose your payment method and receipt (Donate receipt, Printed invoice)

- **Credit card:** Fill in credit card information for payment.
- **Points Deduction (1 point = 1 NTD):** Deduct the account balance of the airiti account to make the payment.

 國內/海外信用卡 <small>(銀聯卡別不適用) 3D 驗證 【完成線上刷卡付費後，點數自動加值】</small>	<b>使用點數扣抵</b> <ul style="list-style-type: none"> <li>● 剩餘儲值點數 10000 點</li> <li>● 剩餘紅利點數 1000 點</li> </ul> <small>【點數不足時，請先完成儲值點數】</small>
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## 4 In the following steps 3 and 4, review your order and complete the payment.



## 7 Contact us

- If you have any suggestions or questions, feel free to get in touch with us by Contact us on airiti Library. You can contact us during the following hours:

### 聯絡我們

會員註冊問題



| Email

| 請詳述您遇到的問題

在此輸入

上傳圖片

確認送出

## Taiwan

Service hour : 09:00-18:00 Mon.-Fri.

Fax : (02) 2926-6016

Email : lib@airiti.com

## International

Service hour : 09:00-18:00 Mon.-Fri.

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