

The Taiwanese Journal of Psychiatry (Taipei)

Instructions to Authors

Latest update: March 1, 2015

1. ***The Taiwanese Journal of Psychiatry*** is published quarterly by the Taiwanese Society of Psychiatry. The editors welcome the submission of articles from all disciplines of psychiatry. Articles must not have been published or submitted for publication elsewhere.
2. *The Journal* accepts overview articles (by invitation only), original articles, brief reports, and letters-to-the editor. All of the articles should be written in English.
 - (i) **Original articles** are reports of original work. The manuscript length should not exceed 5,000 words, including an English abstract of a maximum of 250 words and a Chinese abstract of a maximum of 400 characters. In addition, there are no more than 40 references. Eight *TJP* printed pages are allowed for an original article. The author will be billed for the expense of any *TJP* overage pages.
 - (ii) **Brief reports:** Manuscripts submitted as brief reports should be concise and contain short clinical or technical notes, or preliminary experimental results. They should not exceed 2,000 words, including an English abstract of a maximum of 150 words and a Chinese abstract of a maximum of 240 characters. The number of references should not exceed 10. Four *TJP* printed pages are allowed for a brief report. The author will be billed for the expense of any *TJP* overage pages.
 - (iii) **Letters-to-the editor:** Letters in response to current journal articles will be considered for publication. They should be no more than 500 words in length, and may include one table or figure and up to 5 references. Two *TJP* printed pages are allowed for a letter-to-the editor. The author will be billed for the expense of any *TJP* overage pages.

The upper limit of word count in the manuscript and the Chinese/English abstract together with the number of references are shown in the table below:

Types of articles	Number of characters in the Chinese abstract	Number of characters in the English abstract	Number of words in the manuscript	Number of references
Overviews	400	250	6,000	60
Original articles	400	250	5,000	40
Brief reports	240	150	2,000	10
Letters-to-the editor	No	No	500	5

3. The manuscript form must comply with the fifth edition of *Uniform Requirements for Manuscripts Submitted to Biomedical Journals* by the International Committee of Medical Journal Editors in Vancouver, Canada, which appeared in *Annals of Internal Medicine* 1997; 126: 36-47. This format has the following requirements:
 - (i) **Original articles and brief reports:** Include title page, abstract, text, acknowledgement, references, tables, figures, legends, and Chinese summary in sequence. Each component should begin on a new page.
 - (ii) There is no fixed format for text of overviews (by invitation only). But Chinese/English abstract and references must be included.
4. **Title page.** The first page should contain (i) title - abbreviations not allowed; (ii) titles, names, academic degrees and affiliations of the authors; (iii) the name and full address of the corresponding author, including street address and e-mail address; (iv) running title (not exceeding 40 characters and spaces) - abbreviations allowed; and (v) word count. The number of words in the manuscript (including abstract, text, references, tables, and figures) and the number of words in the English/Chinese abstract should be noted in the upper right-hand corner of the title page.
5. **Abstract.** Overviews, original articles, and brief reports should include English/Chinese abstract. Four keywords should appear with the title key words in the bottom of the abstract. These key words should be able to have relevant reference articles in Medline.
 - (i) **Overview articles (by invitation only):** There is no fixed format for abstract of overview article. Key points in the article should be included.
 - (ii) **Original articles and brief reports:** Both should include a structured abstract with the following headings: Objectives/Background (either but not both) states the primary purpose of the article; Methods describes data sources, subjects, design, and measurements; Results lists key study findings. Conclusion presents implication of the study data, and future directions.
6. **Text.** The text should include four sections of Introduction, Methods, Results, and Discussion.
 - (i) The Introduction of the manuscript should address the subject of the paper, covering background issue of the topic, reviewing what has been studied in this topic, the reason why of doing this study, and the purposes of doing current study. Lengthy elaboration is not appropriate.
 - (ii) The Methods section should identify the study subjects, or used specimens, and

explain the laboratory or study methods followed and statistical procedures used in the study. Message of approval by the institutional review board with or without requirement of signed informed consent should be included when human subjects are used in the study. The statistical software programs should be given with the names of the companies, cities, states, and countries.

- (iii) The Results section should include only pertinent findings. The text should avoid repeated messages which are clearly shown in self-explanatory tables or figures. Proper uses of footnotes or legends to explain the meaning in tables or figures, respectively, are encouraged.
- (iv) The Discussion section should contain the discussion based on the study findings, a review of the relevant literature, study limitations, and a discussion of relevant applications from the study results, implications for future research, and conclusion of key messages from the study. The study limitations and clinical implication of the study findings should be described item by item. Indicating table or figure number in parenthesis is needed when the study result is mentioned in the text.

7. **References.** The journal uses Vancouver (number citation) system. References should be placed consecutively appearing in the order in the text. Identify references in the text, tables and figures by Arabic numerals in brackets []. Examples of correct forms of Vancouver style references are given below. Note that they should be followed in all details, including punctuation.

- (i) References with six or fewer authors should list all authors. References with more than six authors should list the first three authors followed by the notation “et al.”
- (ii) Journals: References to journal articles should be presented in this sequence: names of authors, title of article, journal name, year, volume number, beginning page and ending page. Abbreviations of journal names should conform to the style used in Index Medicus (or download “List of Journals Indexed Index Medicus” from <http://www.nlm.nih.gov/pubs/libprog.html>). Journals which are not indexed should not be abbreviated, and should indicate the name of the town where they are published. Examples are:
 - a. Tsuang MT: Abnormality on parental and maternal sides in Chinese schizophrenics. *Br J Psychiatry* 1971; 118: 211-4.
 - b. Tanimukai H, Kudo T, Tanaka T, Grundke-Iqbal I, Iqbal K, Takeda M: Novel therapeutic strategies for neurodegenerative disease. *Psychogeriatrics* 2009; 9:

103-9.

- c. Jun JH, Lee JA, Choi TY, Yun KJ, Lim HJ, Lee MS: Herbal medicine (*Gan Mai Da Zao* decoction) for depression: a systematic review protocol. *BMJ Open* 2014; 4: e003690.
 - d. Allgulander C: Opportunities for transnational and translational research in Europe. *African Journal of Psychiatry* (Johannesberg) 2013; 16: 71-3.
 - e. Warren CR, Serrato JJ, Marguire GA: Off-label uses of second-generation anti-psychotic drugs. *Taiwanese Journal of Psychiatry* (Taipei) 2012; 26: 162-76.
- (iii) Books: They should be presented in the sequence of names of authors, title of article, names of editors, title of book, edition (volume), city of publication, publisher, year, beginning page and ending page. Examples are:
- a. Lin TY, Rin H, Yeh EK, Hsu CC, Chu HM: Mental disorders in Taiwan: fifteen years later: a preliminary report. In: Caudill W, Lin TY eds.: *Mental Health Research in Asia and the Pacific*. Honolulu, Hawaii, USA: East West Center Press, 1969: 66-91.
 - b. Aoki T: Taiwan. In: Shinfuku N, Asai K, eds: *World Mental Health Care: Current Status and Future Perspective, Revised Edition*. Tokyo: Herusu Publishing Company, 2009: 147-57 (in Japanese).
- (iv) Manuscripts that are actually in press may be cited as such in the reference list, but unpublished manuscripts, manuscripts submitted but not yet accepted, similar unpublished items, and Internet information should not appear in the reference entries of the references section. Such citations may be noted in text in parentheses. It is the author's responsibility to provide written permission to refer to another individual's unpublished observations.
8. **Data analysis.** Adequate description of statistical analysis should be provided, including the names of the statistical tests and whether tests were one- or two-tailed. Standard deviations, rather than standard errors of the mean, are required. Statistical tests that are not well-known should be referenced. All significant and important non-significant results must include the test value, degree(s) of freedom, and probability. The significance levels of differences between groups should be limited to four levels -- non-significance, $p < 0.05$, $p < 0.01$, and $p < 0.001$. For example, the analysis of variance indicated that those who abstained from coffee had significantly higher course grades than those who did not abstain ($F = 4.32$, $df = 3, 17$, $p < 0.05$). Reviewers will evaluate the appropriate-

ness of the analyses.

9. **Tables and figures.**

- (i) The first letter of the first words which appear in a table or a figure should be in an upper case letter.
- (ii) Tables: Vertical lines should be avoided. Use footnote, symbols are †, ‡, §, etc. in superscript. The asterick signs, such as “*,” “**,” and “***” are reserved for designations of significance levels.
- (iii) Two sets of those tables and figures which are not PC formats should be submitted. The figure number should be indicated on the back of the photograph, along with the first author’s name and an arrow indicating the top of the figures. Colors in photographs should be true to the original specimen. Legend and figure should be printed on different pages because figures are subjected to condensation or enlargement, but legends are not. Please also submit the drawing files such as PowerPoint, Coral draw, etc.

10. **Terminology.** All abbreviations and acronyms are to be spelled out when appear for the first time in the text, e.g., Wisconsin Card Sorting Test (WCST). Generic rather than trade names of drugs should be used.

11. **Research ethics.**

- (i) If human subjects were involved in the study, authors should have the approval of the institutional review board with or without the signed inform consent. The fact should be stated in the text under the subtitle of study subjects in the methods section.
- (ii) If vertebral animals other than human were involved in the study, the permission from the animal study committee of author’s institution is needed. This fact needs to be stated in the text.
- (iii) All authors need to declare any potential conflict of interest in the acknowledgement section of an overview, an original article, or a brief report, or in the last sentence of a letter-to-the editor.

12. Manuscripts must be typewritten in double-line spacing, on one side only of A4 paper, with margins of at least 3 cm. Manuscripts should be numbered consecutively, beginning with the title page.

13. Two copies of the manuscript, an approval of manuscript submission by all authors, and an e-file containing the manuscript in a flash disk, or in the attached file through e-mail

should be submitted to: Dr. Winston W. Shen, Editor-in-Chief, *The Taiwanese Journal of Psychiatry*, F9-3, No. 22, Song Jiang Road, Taipei 10455, Taiwan

14. Papers that do not comply with the *TJP* style specifications or do not meet the requirements (including word count) will be returned unreviewed.
15. The authors of the submitted manuscripts should work cooperatively with the *TJP* office staff during the peer review process. The first revision of the manuscript after the first round of assessment should be made within four weeks. Any future revisions should be completed in two weeks. The manuscripts will be rejected if the authors do not keep up with the peer review schedules.
16. To speed up the peer review process and to avoid unneeded follow-up reviews, the contributing authors are required to write a line-by-line reply letter to explain where the corrections are made in the new revision of the manuscript. Or the authors can simply send in a copy of a yellow-colored highlighted version of the old manuscript to show where the corrections are made.
17. Once a paper is accepted for publication, the copyright becomes the property of the publisher, the Taiwanese Society of Psychiatry. No part of the article may be reproduced by any means without written permission.
18. **Printing costs.** Pages in excess of 8 printed pages (in original articles), 4 pages (in brief reports), and 2 pages (in letters-to-the editor) will be paid for by the author. Colored pages and reprints will be at the author's expense.