

《輔仁醫學期刊》作者投稿須知

一、《輔仁醫學期刊》歡迎各醫學專業領域的同仁投稿，本刊以季刊形式出版，僅接受全英文稿件，並附上具中文作者姓名與單位之中文摘要。(附中文關鍵字)

二、投稿方式：

1. 本期刊接受原著 (Original Article)、短文 (Brief Report)、綜論 (Review Article)、個案報告 (Case Report)、臨床筆記 (Clinical Notes) 以及致編輯函 (Letters to the Editor) 等形式之文章，文章需具原創性，其內容必須未曾出版或未曾刊登於其他期刊。
2. 投稿時必須檢附投稿聲明書，所有作者均需同意文章之內容。投稿文章請以 Microsoft Word 檔案格式上傳至投稿平台：<https://bre.is/hh5rV283> 並 E-mail 寄至 fjjm@mail.fju.edu.tw。
3. 研究若涉及動物及人體試驗，作者也必須取得相關委員會有關實驗或研究倫理的認可，並將此訊息於內文的「材料與方法」中加以敘述。

三、編輯委員審查及接受：所有文章皆須經兩位委員匿名審查，編輯委員會有決定是否刊登文章以及修定文章之權力。當稿件按審查意見修訂後，編輯部將寄發電子接受函。當文章出版，其著作權將歸輔仁大學醫學院所有。

四、稿件型式 (以下字數皆不含摘要、圖表及參考文獻)

1. **原著 (4000 字以內)**：為驗證某一假設或進行有系統之臨床觀察的實證研究論文，須具有相當的獨創性與貢獻。文章須包括緒論 (研究背景及原因)、方法、結果及討論等主要部份。若研究內容以方法學為主題，則不須依此架構。
2. **短文 (1500 字以內)**：此類文章敘述規模較小但頗為有趣的發現，極為合理的研究假說，或是爭論中的議題介紹，以及特殊臨床發現或技巧的介紹。
3. **綜論 (5000 字以內)**：此類文章包括一般醫學新知，重要研究議題的文獻回顧與評論，或作者獨創之結論與對某一現象之深入論述。
4. **個案報告與臨床筆記 (1500 字以內)**：個案報告共同作者以 5 名為限，摘要以 200 字為限，且須包含問題敘述、個案臨床表徵、治療方法及預後。個案報告的內容應取代方法及結果的部分，內容須包含 IRB 字號、陳述問題、病史、診斷、治療、預後、及其他與病人相關之資訊。參考文獻以 25 篇為限。
5. **致編輯函 (600 字以內)**：本刊歡迎對於針對所刊載文章的評論，以及對原創研究數據的簡短描述。
6. 文章本文部分、表格、參考文獻及圖例部分皆需隔行繕打於 A4 紙上，並留下 2.5 公分以上之邊界。請從標題頁開始按順序編頁碼。

五、投稿章節：以下為原著的結構，但仍可適用於其他正式文章。

1. **標題頁**：標題頁須置於第一頁，內容須含：
 - (1)中、英文標題 (Title)
 - (2)中、英文短標題 (Running Title)：以 20 字為限之短標題。
 - (3)所有作者之中文全名及英文姓名 (名字可用 initial)
 - (4)所有作者之中英文工作單位、地點
 - (5)通訊作者資料：通訊著者之中英文姓名、工作單位、地址、電話號碼、電子郵件帳號
2. **摘要**：中文 400 字以內，英文 250 字以內，以結構式內容 (如下之標題) 呈現，並附 6 個關鍵字。
 - (1)背景和目的：以 2-3 個句子解釋研究主題的重要性，並且清楚敘述研究問題與目的。
 - (2)方法：說明解答研究問題的方法，包括研究設計、研究場所、對象、介入、結果測量以及分析方法。
 - (3)結果：呈現研究的主要發現，如果可能的話，並利用 p-values 與信賴區間等統計方法呈現研究的數據。(若為質性研究則不在此限)
 - (4)結論：闡述研究主要發現的意義。對於正面或負面相關性的發現應予以同等的重視。

* 短文、綜論、病例報告與臨床筆記之摘要格式不需要結構化，但仍應包含背景與目的、方法、結果 (或個案報告) 與討論，字數則以 150 字為限。
3. **內文**：包括以下章節：緒論、方法、結果及討論。於長篇文章中，可以使用副標題，但須符合清楚易讀的原則，緒論部分需提到文章的主題，方法部分則須確認研究母群體以及病人或動物樣本，敘述實驗室或研究方法，並說明所使用的統計方法。結果一節須包含相關的發現及必要的圖表。討論一節中必須包括研究的結論，適切的文獻探討，以及研究發現如何應用於未來的研究與醫療服務工作中。可在討論之後註記誌謝，誌謝的對象不應包括些只是盡其分內工作者，例如秘書、助理與技術員等。
4. **參考文獻**：參考文獻於本文中出現的位置應適切，依其在文章中出現的前後順序以阿拉伯數字依序標註於中括弧中([])。文獻格式須包含作者、題目、期刊名稱、出版年代、期別及頁數。文獻若超過 3 位作者，則僅須列出前面 3 位，其餘用「等」字代替。參考書的格式應包括作者、章名、編者、書名、出版地、出版社、出版日期及出處頁數。一般來說參考文獻數以不超過 50 篇為原則。作者應驗證文獻訊息的正確性，並使用 MEDLINE (參考網址：<http://www.statepi.jhsph.edu/php/aop/journalabbreviations.pdf>) 中所示之期刊縮寫格式，舉例如下：

(1) 期刊論文

- A. Feely J, Wilkinson GR, Wood AJJ. Reduction of liver blood flow and propranolol metabolism by cimetidine. *New Engl J Med* 1981; 304: 691-6.
- B. Kaplan NM. Coronary heart disease risk factors and anti-hypertensive drug selection. *J Cardiovasc Pharmacol* 1982; 4 (Supple 2): 86-365.
- C. Tada A, Hisada K, Suzuki T, et al. Volume measurement of intracranial hematoma by computed tomography. *Neurol Surg (Tokyo)* 1981; 9: 251-256. (In Japanese with English abstract).
- D. 陳培君、李中一、林瑞雄等。婦女抽菸及二手菸暴露和低出生體重兒。 *台灣公共衛生雜誌* 2002; 21: 321-8。

(2) 書籍章節

- A. Greenland S. Applications of stratified analysis methods. In: Rothman KJ, Greenland S, eds. *Modern Epidemiology*. 2nd ed. Philadelphia: Lippincott Williams & Wilkins; 1998:288-300.
- B. 吳淑瓊、李中一、張阿蘭。影響台灣老人住進護理之家的相關因子。陳肇男、劉克智、孫得雄、江豐富主編—人口就業與福利論文集。台北，中央研究院經濟研究所；1996年445-462頁。

(3) 整本書

- A. MacMahon B, Pugh TF. *Epidemiology: Principles and Methods*. Boston: Little Brown and Co.; 1970.
- B. 林為森、陳怡君、陳青浩等。 *生物統計學原理*。台北：學銘圖書有限公司，2002年。

(4) 軟體

- Epi Info* [computer program]. Version 6. Atlanta: Centers for Disease Control and Prevention; 1994.

(5) 網頁

- Gostin LO. Drug use and HIV/AIDS [*JAMA HIV/AIDS web site*]. June 1, 1996. Available at: <http://www.ama-assn.org/special/hiv/ethics>. Accessed June 26, 1997.

(6) 未出版資料（個人通訊及未出版論文，包含審稿中尚未獲正式接受刊登之論文）

(7) 在本文中註記於括弧內，含作者姓名、日期及連絡方式，例如：

- A. AK Smith, written communication, June 2003.
- B. SB Jones, unpublished data, 2003.

投稿檢查表

一、投稿信件

二、投稿文章電子檔 (Word 檔格式)

三、首頁 (Title page)

1. 中、英文標題 (Title)
2. 中、英文短標題 (Running Title)
3. 所有著者之中文全名及英文姓名 (名字可用 initial)
4. 所有著者之中英文工作單位、地點

(1) 著者排序方式：

中文：林慧卿¹ 王琨^{1,2} 宋楷元³ 王志嘉³ 江維鏞^{4,*}

英文：Hui-Ching Lin¹ Kun Wang^{1,2} Kai-Yang Sung³ Chin-Chia Wang³
Wei-Yong Chiang^{4,*}

*表示通訊作者。

(2) 著者工作單位排列方式：

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英文：Department of Otolaryngology¹ Department of Anesthesiology³,
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Medicine, College of Medicine, Fu-Jen Catholic University, Hsinchuang,
Taipei, Taiwan^{2*}

5. 通訊資料：通訊著者之中英文姓名、工作單位、地址、電話號碼、電子郵件帳號

四、中、英文摘要頁 (Abstract page) 請以結構內容呈現，內容為 (臨床筆記除外)：

1. 背景和目的 (Background and Purpose)
2. 方法 (Methods)
3. 結果 (Results)
4. 結論 (Conclusion)
5. 中、英文關鍵字 (Key Words)：不超過 6 個，中英文關鍵字應相符，且中文關鍵字不應出現英文字或英文縮寫。

五、內文

1. 文章格式段落：段與段需空一行
2. 文章編排方式 (下面所列僅供參考，不必全部依照)：
 - 緒論 (Introduction)
 - 研究背景 (Research Background)
 - 方法 (Methodology)
 - 討論 (Discussion)：請儘量以直敘方式呈現。
 - 結果 (Result)

結論 (Conclusion)

3. 文中參考文獻出現之方式，請依中括弧內含數字方式及上標呈現。

4. 表格 (編號、標題)：

(1) 表格編號需為阿拉伯數字 1、2、3……。

(2) 表格格式請去除垂直線，註腳請直接以 1、2、3、4 方式呈現，無須加「註」字。

5. 圖例 (編號，並於獨立頁說明)

六、參考文獻 (訊息正確、格式、編號)：請依照本刊「投稿須知：五-4 參考文獻」之撰寫格式。其中尤請注意**參考文獻若屬期刊論文，則不需要刊出期數，作者超過 3 人僅列前 3 名作者即可，其餘以「等人」(或 et al.) 代表**，例如：

John Chuang, Takeshi Sakata, Laural Pflieger, Margaret Bencsik, Bernard P Halloran, Daniel D Bikel, and Robert A Nissenon. PTH Differentially Regulates Expression of RANKL and OPG. J Bone Miner Res 2004;19:235-244.

應為：

Chuang J, Sakata T, Pflieger L, et al. PTH differentially regulates expression of RANKL and OPG. J Bone Miner Res 2004; 19:235-244.

七、作者簽名之投稿聲明書與版權讓渡書。(亦可於本刊接受您的稿件後，再行簽署)

Instructions to Authors

The Fu-Jen Journal of Medicine (FJMM) welcomes the submission of articles from various medical disciplines which are of interest to the medical profession. The manuscript submitted to FJMM has to be prepared in English to meet the international standards.

Submission of manuscripts

The journal accepts original research articles, brief report, review articles, case reports, clinical notes and letters to the editor. Manuscripts must be original and must not have been previously published in or submitted for publication to any other journal. Along with each submission, a declaration (see the authorship form) must be submitted stating that all of the authors agree with the contents of the article. Authors are responsible for obtaining consent from human subjects and the local ethics boards, and such consent should be noted in the Materials and Methods section. Articles will be published free of charge, and the corresponding authors will be provided with 30 copies of reprint for free.

Editorial review and acceptance

All articles are sent for double-blind peer review. The editorial board has the right to determine which papers will be published and to make revisions.

Once a manuscript has been revised, it should be submitted preferably on a disk or e-mail to fjmc@mail.fju.edu.tw. The manuscript should be saved as a Microsoft Word file.

Once a paper is accepted for publication, the copyright becomes the property of the College of Medicine, Fu-Jen Catholic University.

Manuscript preparation

Original Research Articles (up to 4000 words not including tables and figures): The papers are designed to test certain research hypotheses, or to systematically carry out empirical observations in a clinical setting. Articles should begin with an introduction (background and reason for undertaking the work), followed by

Methods, Results, and Discussion. Papers on methodology are not required to adhere to this structure.

Brief Reports (up to 1500 words): This category is for small but interesting findings, or for imaginative hypotheses with strong plausibility. Papers dealing with the issues under debate or introducing certain vital clinical skills are also included in this category.

Review Articles (up to 5000 words): These summaries should be written for a general medical audience. Topics belong to this category include state-of-art medical knowledge and in-depth discussions on vital research questions.

Case Reports and Clinical Notes (up to 1500). Case reports should have no more than five authors. The abstract should be no longer than 200 words and should include statements of the problem, clinical manifestations, methods of treatment, and outcome. The approval number of the IRB document must be reported in the Materials and Methods section of the manuscript. The article should include statements of the problem, patient history, methods, diagnosis, treatment, results, and any other information pertinent to the case(s). All other sections should follow the format for original research articles. The number of references should not exceed 25.

Letters (up to 600 words): We invite succinct responses to published papers, as well as research letters with original data.

Manuscripts, including tables, references and figure legends, must be typewritten, double-spaced, on one side only of A4 paper, with margins of at least 3 cm. Pages should be numbered consecutively, beginning with the title page. One original and two copies of manuscripts must be submitted.

Manuscript sections

The following instructions are for original articles, though they apply generally to other types of submissions.

Title page. The title page should be the first page and should include the complete title of the article, a running title with less than 40 characters (or 20

Chinese characters), names and affiliations of the author(s), an address, a telephone or fax number and an email (if available) for correspondence. The above information should be provided in both English and Chinese.

Abstract. Articles must carry a structured abstract of 250 words or less and up to 6 key words, with the following headings:

Background and purpose: In two or three sentences, explain the importance of the study topic and state a precise study question or purpose.

Methods: State the methods used to answer the study question. Include information on the study design, setting, subjects, interventions, outcome measures, and analyses, as appropriate.

Results: Give the central findings of your study, along with data and statistical details such as p values and confidence intervals where appropriate. Be sure that information in the abstract matches that in the abstract matches that in the main article.

Conclusion: State the meaning of your findings, being careful to address the study question directly and to confine your conclusions to aspects covered in the abstract. Give equal emphasis to positive and negative findings.

Abstracts for Brief Communications, Review, Case Reports, and Clinical Notes are unstructured, but should include information on the background and purpose of the report, methods, results (or case report), and conclusion. Unstructured abstracts should be limited to 150 words.

Text. The text includes the following sections: Introduction, Methods, Results and Discussion. Subheadings in long papers are acceptable if needed for clarification and ease of reading. The Introduction should address the subject of the paper. The Methods section should identify the population, patient samples or animal specimens used, explain the laboratory or study methods followed and state the statistical procedures employed in the research. The Results should include pertinent findings and necessary tables and figures. The Discussion should contain the conclusions based on the findings, a review of the relevant literature, a discussion of the application of the conclusions and implications for future research or medical applications.

Following the Discussion, Acknowledgments may be given. Those acknowledged should not include secretarial, clerical or technical staff whose participation was limited to the performance of their normal duties.

References. References should be double-spaced and in consecutive order as they appear in the text. References should include the authors, title, journal name, year, volume number and inclusive page numbers. All references with more than three authors should list only three authors followed by the notation "et al". References to books should include authors, chapter title, names of editors, book title, city of publication, publisher, year of publication and inclusive page numbers. Volume and edition numbers should be included when appropriate. References in the text should be placed where relevant, be in consecutive Arabic numbers and set off in square brackets. In general, the number of references should not exceed 50. Verify references, including journal abbreviations, using MEDLINE. Examples of references are shown below.

Journal article

1. Feely J, Wilkinson GR, Wood AJJ. Reduction of liver blood flow and propranolol metabolism by cimetidine. *New Engl J Med* 1981; 304: 691-696.
2. Kaplan NM. Coronary heart disease risk factors and anti-hypertensive drug selection. *J Cardiovasc Pharmacol* 1982;4 (Supple 2) :186-365.
3. Tada A, Hisada K, Suzuki T, et al: Volume measurement of intracranial hematoma by computed tomography. *Neurol Surg (Tokyo)* 1981; 9: 251-256. (In Japanese with English abstract).
3. 陳培君、李中一、林瑞雄、宋鴻樟。婦女抽菸及二手菸暴露和低出生體重兒。台灣公共衛生雜誌 2002;21:321-328。

Book chapter

1. Greenland S. Applications of stratified analysis methods. In: Rothman KJ, Greenland S, eds. *Modern Epidemiology*. 2nd ed. Philadelphia: Lippincott Williams & Wilkins; 1998:288-300.
2. 吳淑瓊、李中一、張阿蘭。影響台灣老人住進護理之家的相關因子。陳肇男，劉克智，孫得雄，江豐富主編—人口就業與福利論文集。台北，中央研究院經濟研究所；1996年 445-462 頁。

Entire book

1. MacMahon B, Pugh TF. *Epidemiology: Principles and Methods*. Boston: Little

Brown and Co.; 1970.

2. 林為森、陳怡君、陳青浩、陳俞成、謝秀幸、魏美珠。生物統計學原理。台北：學銘圖書有限公司，2002年。

Software

1. *Epi Info* [computer program]. Version 6. Atlanta: Centers for Disease Control and Prevention; 1994.

World Wide Web

1. Gostin LO. Drug use and HIV/AIDS [JAMA HIV/AIDS web site]. June 1, 1996. Available at: <http://www.ama-assn.org/special/hiv/ethics>. Accessed June 26, 1997.

Unpublished material (personal communications and unpublished papers, including papers submitted but not yet accepted):

Cite in the text, in parentheses. Include name of source or authors, date, and type of communication. For example:

1. AK Smith, written communication, June 2003.
2. SB Jones, unpublished data, 2003.

Checklist for Submitted Manuscripts

Cover letter

Abstract (in Chinese and English)

Key words (up to six)

Text (follows journal style)

References (accuracy, style, numbering)

Tables (numbered, with title)

Figures (numbered, with legends on separate page)

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