

## Instructions for Authors

1. The Journal of Taiwan of Emergency Medicine (JTEM) is the official journal of Taiwan Society of Emergency Medicine (TSEM). JTEM publishes articles on all aspects of emergency medicine. A submitted manuscript must be an original contribution not previously published, must not be under consideration for publication elsewhere, and, if accepted, must not be published elsewhere in similar form, in any language, without the consent of TSEM.
2. Editorial board of JTEM reserves the right to edit, publish, and reject the submitted manuscript. The authors should take responsibilities for any violation of patents, copyrights and confidentialities.
3. Three copies of manuscript and three sets of clearly labeled figures must be mailed to “Tzong-Luen Wang, MD, PhD, Editor-in-Chief, *Journal of Taiwan of Emergency Medicine*, Department of emergency Medicine, Shin-Kong Wu Ho-Su Memorial Hospital, Taipei, TAIWAN (台北市士林區 111 文昌路 95 號新光醫院急診科)”
4. Text should be typed double-spaced in 10- or 12- point type with 2.5 cm margins on A4 paper, either in traditional Chinese or English. Chinese abstract is required for English manuscripts and vice versa. For English manuscripts, the captions of the title, figures and tables.
5. JTEM publishes the following types of articles: Review articles, original articles, brief reports and case reports.
  - (1) Original articles and brief reports must include following items: Title page, abstract, keywords, introduction, materials and methods, results, discussion, acknowledgement, references, tables, legends, figures, and another copy of abstract. Each item should start from new page. All pages should be numbered.
  - (2) Case reports must include following items: Title page, introduction, case report, discussion, acknowledgement, references, tables, legends, figures and another copy of abstract. Each item should start from new page. All pages should be numbered.
  - (3) Review articles: Invited by editorial board. Abstract, keywords, reference should be included in the review.
6. Number each page as following order, starting with the title page.
  - (1) Title page
    - i. Title of article: abbreviations are not allowed.
    - ii. Running title: 40 spaces maximum (one Chinese character occupies 2 spaces), abbreviations are allowed.
    - iii. Name of authors, degrees, academic or professional affiliation, city and country in traditional Chinese or English. (No more than five authors for a case report)

- iv. Address for reprints: name, affiliation, address, phone number, fax number and E mail of the corresponding author, in Chinese and English.

(2) Abstract page:

- i. Abstract: The length of original articles and brief reports should no more than 250 English words or 400 Chinese characters. It must include background, method, result and conclusion. Avoid abbreviations if possible. For case reports, the limitation is 100 English words or 150 Chinese characters. Paragraphs are not required for case reports.
- ii. Keywords: Include up to 6 keywords.

(3) Text: This should start on the third page, and will normally be divided in to the following sections: Text, acknowledgement, references, tables, legends, figures and another copy of abstract.

7. References are cited in the text by using numerical superscript. Place the superscript at right side of the punctuation if type in English, and at the left side if type in Chinese. For example,

The EMT-1 is a useful certification level for rural providers because it supplies an Advanced level of service with less educational time expended.<sup>1-6</sup>

8. References

(1) English journals [ Name of authors. □ Title. □ Abbreviation of the Journal □ Year; Volume: Pages. ]

Chinese Journals [ Name of authors: □ Title ° Abbreviation of the Journal □ Year; Volume: Pages ° ] **(Chinese Journals will not be accepted since June 2005)**

Cite all authors if no more than six. Otherwise, cite first three and add “et al.”. The titles of journals should be abbreviated as in Index Medicus. Put the last name first then the abbreviated first name. “□” means one space. Same hundreds place and tenths place of cited pages should be omitted (Example: 456-459 should be typed as 456-9). A “.” should be placed after names of authors, title, and cited pages.

- i. Journals - Shesser R, Kirsch T, Smith J, et al. An analysis of emergency department use by patients with minor illness. Ann Emerg Med 1991;20:743-8.
- ii. Coauthors - The Committee on Enzymes of the Scandinavian Society for Clinical Chemistry and Clinical Physiology. Recommended method for the determination of gamma glutamyltransferase in blood. Scand J Clin Lab Invest 1976;36:119-25.
- iii. Anonymous authors - Anonymous. Epidemiology for primary health care. Int J Epidemiol 1976;5:224-5.
- iv. 黃伯超、姜安娜：台北市中小學生體格調查及肥胖學生團體治療。台灣醫誌

(2) Books and other materials.

- i. Personal publication – Name of the author. □Title of the book. □Version, edition or volume. □Place of publication: □Publisher, □Year of publish:Pages cites.

Example : Eisen HN. Immunology: an introduction to molecular and cellular principles of the immune response. 5th ed. New York: Harper and Row, 1974:406.

- ii. Coauthors - American Medical Association Department of Drugs. AMA drug evaluation. 3rd ed. Littleton: Publishing Sciences Group, 1977.
- iii. Authors as editor or chairman - Dausset J, Colombani J, eds. Histocompatibility testing 1972. Copenhagen: Munksgaard, 1973:12-8.
- iv. Book chapter –□Name of the author for the chapter. □Chapter title. In: □Name of the editor, eds. □Title of the book. □Version or volume. □City, state, country of the publish ,□Publish company, □Published year and □ Referenced pages.

Example : Weinsterin L, Swartz MN. Pathogenic properties of invading microorganisms. In: Sodeman WA Jr, Sodeman WA, eds. Pathologic physiology: mechanisms of disease. Philadelphia: WB Saunders, 1974:457-72.

- v. Institutional journals - Naional Center for Health Statistics. Acute conditions: incidence and associated disability, Untied States July 1968-June 1969. Rockville, MD.: National Center for Health Statistics, 1972. (Vital and health statistics. Series 10: Data from the National Health Survey, No 69)(DHEW publication No(HSM)72-1036).
- vi. Newspaper articles - Shaffer RA. Advances in chemistry are starting to unlock mysteries of the brain: discoveries could help cure alcoholism and insomnia, explain mental illness. How the messengers work. Wall Street Journal 1977 Aug 12:1(col 1), 10(col 1).
- vii. Magazine articles - Roueche B. Annals of medicine: the Santa Claus culture. The New Yorker 1971 Sep 4:66-81.
- viii. World Wide Web - Finland MJ. ACEP opposes the House GOP managed care bill [press release]. American College of Emergency Physicians Web site. Available at: <http://www.acep.org/press/pi980724.htm>. Accessed August 26, 1998.

9. Type each table double spaced on a separate sheet. Number tables in the order in which they are cited tin the text. Do not use internal horizontal or vertical lines to separate section. Legends for explanations are used as following order: \*, †, ‡, II, §, ¶, \*\*, ++.

10. Legend for illustration: Sonography, radiography and slices of pathology.

(1) Three clear, unmounted 5” x 7” black and white glossy prints as a set should be enclosed.

- (2) Rulers should be placed beside visceral specimens in photos. Internal scale markers should be defined and the method of staining should be given for optical or electronic micrographs.
  - (3) Color illustrations and photos are possible for publication; however, the author will be required to bear the costs of their publication.
  - (4) Label the backs of all figures with captions and number referred in the text (e.g., Fig. 1). Indicate top of illustration.
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