INSTRUCTIONS TO AUTHORS

1 Journal of Taiwan Urologic Association is published by Taiwan Urological Association. Any original basic and clinical research on urologic science, brief report, analysis of disease case, report on disease case, general critics (limited to invitation by the society only), readers' correspondence, and scientific discussion related to urologic sciences (excluded translated papers), unpublished or in the process of submitting to journals are welcome. We require all authors' names and submission of a signed agreement for transferring copyright to the journal.

2 Of the papers submitted to the journal, editorial committee reserves the right to correct or reject the manuscript. Upon publication the copyright will belong to Taiwan Urological Association. Without written permission from the society, no part of the paper is allowed to be used in any form.

3 The original papers or disease case analysis should contain Abstract, Introduction, Materials and Methods, Results, Discussion, Acknowledgment, References, Tables and Figures including legends. Abstract in Chinese and English should follow the order of objective, materials and methods, results and conclusion written in separate paragraphs. The abstract of disease case report should orderly follow: introduction, report of disease cases, discussion, acknowledgment, references, table and figures with legends, and a summary. Of other bio-medical journals and books including textbooks, quoted in total or in parts must obtain agreement from principal author and publisher. The letter of agreement should be secured before submitting manuscript.

4 Research papers dealt with human samples collected and used for experiments must obey the regulation "Regulation of using human body as the samples for research and utilization purposes" reference D.O.H. No.0910012508 published on January 2, 1991 by Department of Health, Executive Yuan.
In accordance with a regulation published on February, 10, 1992, reference no. Nung Mu 0920040157 by the Council of Agriculture, Executive Yuan, "Research papers dealing with the use of vertebrates in scientific application planning, must be accompanied by a letter of approval from the animal experiment management team of the relevant authorities in order to ensure the humane audit of laboratiry animals".

5 Manuscripts must be submitted in separate and numbered papers in the following order:
The first page is limited to title of the paper, author(s), research unit and institute, and an honored title (20 words are the most in Chinese or 80 words in English) and corresponding author's name and address. The characters of paper title, abbreviated title except preposition, article and conjugation should be in capital. The authors from different unit or department of the same institution should be written as follows:
Department of Urology and [1]Surgery, College of Medicine, National Taiwan University, Taipei, Taiwan, R.O.C.
The second page includes summary and less than 5 key words. Please refer to Index Medicus for English key words.
The third page includes abstract in English and Chinese, acknowledgment, references, tables and figures including legends and transcribed documents in English and Chinese (including key words).

6 Manuscript is submitted in English, but Chinese abstract is required. Send 3 copies of manuscript; One of them must be the original. Also submitted is a letter stating that all authors unanimously agree with the submitted manuscript. English should be included in all legends of figures and explanation of inserted pictures. Use size A4 copying paper, double space. The left margin is 3.5 cm; top and bottom 2.5 cm. The first word of title and figures except preposition and article should be in capital. The English in bracket except permanent noun should be in small letters.

7 Use Arabic numbers and international unit symbols for measurement and weighing, namely cm, mm, μm, L, dl, ml, μl, kg, g, mg, μg, ng, pg, kcal, 37°C, msec, mm^3, % etc. Use mol for molecular weight and for concentration use mol/L or M or mg/100 ml or mg/dl. Use μm for absorption wave length. Use Ci for radioactive unit Curie. Use Hz (hertz) for amplitude of vibration. For atomic weight, write superscript number at left corner e.g. ^{32}P, ^{14}C, [T, ^{14}C] acetic acid. For Greek characters α, β, μ, χ, use hand writing if your computer has no such function. Other abbreviations and symbols, please refer to IUPAC-IUB Document No.1 (Arch Biochem Biophys 1966;115;1-12). Drugs should be expressed with generic name, never using commercial name.

8 Insert figures require three copies in 3 x 4 inches size (about 7.5 x 10 cm). Place each set of figures in a separate envelope. Photographs should be in black and white on shining papers and place a level at the back of each photo and mark the number clearly with a pencil, title of the paper and indicate up and down directions with arrows. For figures, draw with Indian (black) ink on a white paper. Optic and electron microscopic pictures should include magnifications.

9 References should be in the order of quotation; A maximum of 20 is allowed. In the text, quoted references should use arabic numbers in a bracket [ ] right behind the quotation, namely in front of the period of that phrase or paragraph.

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